

DATE: February 2019
TO: Advanced Placement Students
FROM: Mrs. Biging, Assessment Center

REGISTRATION FOR AP EXAMINATIONS – March 10th Deadline

- 1) It's time to register for AP examinations! Online registration will be open February 1st thru March 10th. A link to the registration site can be found in the Trending section of the Elk Grove High School website. Students, including those approved for free/reduced lunch (whose fee will be adjusted), should register **online, with the following exceptions:**

A paper registration form is required if:

- Paying with cash or check
- Registering after the online deadline
- Registering for more than one exam scheduled at the same time
- Requesting free exams through the AP Deal

Registration forms can be picked up in the Assessment Center or downloaded

- 2) **AP Deal – You Pay for Three, the Rest are FREE!**

For the sixth year in a row, Elk Grove High School is able to offer financial assistance to those students who plan to take multiple AP exams; thus, **if you pay for three, the rest are free!** In order to qualify for this program, students must meet the following criteria:

- Enrolled full-time at Elk Grove High School
- Enrolled in the AP course for which they plan to sit for the test. *For example, a student must be enrolled in AP Spanish Language in order to be compensated for the AP Spanish Language exam.*

The first three tests can be paid for online or with a paper registration – free tests must be requested using a paper registration form.

- 3) The cost is **\$94** per exam. Register early, as fees **must be** paid no later than **March 10!**
- 4) AP exams for classes taught at EGHS, with the exception of the Music Theory exam, will be administered at Elk Grove High School.
- 5) Registration forms **must be initialed (online) or signed by parent/guardian** in order for you to be excused the day of your AP exam.
- 6) Refund policy -- **\$24** will be deducted from each refund if a student does not take a test for which he/she registers. Refunds will be processed after all exams have been administered.
- 7) **Students in Extracurricular Activities** - It is your responsibility to consider conflicts between AP testing and team events. Please discuss your intention to take AP exams with your coach or sponsor.
- 8) A late exam administration (alternate exam) carries an additional fee of **\$45 per exam per candidate** for students who cannot test on the scheduled exam date due to **school-related competitions. Late testing will not be permitted for family vacations/commitments or team practices.**
- 9) **Please read the *Bulletin for AP Students and Parents* thoroughly. You will be required to sign a statement agreeing to the policies and procedures outlined in the bulletin on the day of your exam(s).**

Please stop by the Assessment Center, Room 123, if you need clarification or any information regarding AP testing or registration.